

Vacation Periods: The residence halls close only between the fall and spring semesters. During the fall to spring semester break, no student is allowed to enter the residence halls without permission from the Director of Housing Operations and Staffing or their designee. Students who return to the halls at the end of a break prior to the official opening time will be asked to leave by University staff or University Police.

Students should be aware that although the residence halls remain open for long holiday weekends (e.g. Fall Break, Thanksgiving and Easter) and Spring Break, there is no food service on campus during these vacation periods.

Withdrawal Procedures: If a student officially withdraws from the University during a semester, they must check out of their residence hall room. The student must notify their Resident Assistant and follow appropriate check-out procedures which include a room inventory and key return. Room charges will not be refunded to students who withdraw during the semester, but the cost of food service will be returned on a prorated basis.

VIII. University Policies

Personal Conduct Policies

A student who enrolls at Southwestern University voluntarily becomes part of a community where respect for others is the norm. Rational, mature, honest behavior is expected. This voluntary entrance into the community implies acceptance by the student of University regulations. Failure to observe these standards will subject the student to disciplinary action through an established procedure.

Many University regulations are simply a formal statement of those principles of conduct accepted in our society as necessary if the fabric of society is to hold together. Other regulations are statements of additional principles necessary to the successful functioning of a residential academic community. Thus, in some instances, University standards may go beyond those of the general society.

Southwestern University students are expected to adhere to levels of mature conduct away from campus. As students, they lose neither the rights nor responsibilities of citizenship. They will be responsible to civil authorities for any violations of civil/criminal law. As a general rule no additional sanction will be imposed by the University. However, in some cases the interest of the University might be affected, and when this is judged by University authorities to be the case, disciplinary action might also be taken by the University. This is in keeping with the students' dual citizenship in general society and in the academic community.

When a student commits a felony on campus, the University reserves the right to take disciplinary action if its own interests are affected. The institution will not, however, protect the student from the law by attempting to substitute its own action for that of the state. Proper authorities may be notified immediately when

evidence of a possible violation is found to exist so that law enforcement officials may discharge their duty.

The following are guidelines and regulations concerning various aspects of appropriate behavior on the Southwestern campus. Failure on the part of students to abide by these may result in on-campus disciplinary action, notwithstanding any action taken by local or civil authorities.

Alcohol and Other Drugs

Policy on Possession and Consumption of Alcohol

and Other Drugs — Introductory Statement:

- Consistent with its commitment to the health and well-being of the University community, the University complies with and upholds all federal, state, and local laws and regulations that regulate or prohibit the possession, use, and/or distribution of alcohol and other drugs.

- Consistent with the University's heritage as an institution affiliated with the United Methodist Church, the University supports abstinence from alcoholic beverage use. Like the United Methodist Church, the University recognizes the freedom of persons to make decisions in this regard and, in the event members of the University community consider alcoholic beverage use, the University urges responsibility, prudence, and moderation.

- Consistent with its mission as an educational institution, the University encourages the free exchange of information so that members of the University community can make informed choices relating to alcohol.

- Consistent with its civic and social responsibilities, the University expects members of the University community to engage in responsible social behavior, including behavior relating to the possession and consumption of alcoholic beverages.

Accordingly, all members of the Southwestern University community—including faculty, staff, students, and campus visitors—are required to comply with the following policy regarding alcohol and drugs.

Statement of Policy

1. The University expects that each individual and group within the Southwestern University community will comply with all applicable laws and regulations pertaining to the possession, use, and distribution of alcoholic beverages. All persons are expected to know and comply with such laws and regulations. The following summary lists some of the prohibitions:

- A. No person under the age of 21 may possess, use, purchase, or consume alcoholic beverages on University property.
- B. No person may possess an open container and/or consume alcohol in an alcohol-free zone (first-year hall, public areas of campus, etc.).
- C. Drinking games (including beer pong) are prohibited. This includes the possession of beer pong tables, beer funnels, and other

paraphernalia used to encourage high risk alcohol use.

D. The use and/or possession of false identification is prohibited. This includes fraudulent state drivers' licenses issued to an individual, and/or possessing or using another person's driver's license.

E. No person may serve, provide, or make alcoholic beverages available to a minor or any person who is intoxicated.

F. No person may host a party involving the illegal use of alcohol or making alcohol available to a minor.

G. Public intoxication is prohibited.

H. Driving while intoxicated is prohibited.

I. No person may sell alcoholic beverages without an appropriate license.

2. The consumption, possession, or distribution of alcoholic beverages on University grounds is prohibited except as otherwise provided in this policy.

3. When the use of alcoholic beverages is permitted, prudence, temperance, and moderation are required. Intoxication and the abuse of alcohol are expressly prohibited and will subject offending parties to appropriate disciplinary action.

4. The University reminds students of state and federal laws concerning possession and use of illegal drugs and drug paraphernalia. The University forbids on-campus use or possession of drugs and drug paraphernalia prohibited by federal or Texas laws. All students involved in the non-prescribed use of amphetamines or barbiturates, or in the use, possession, sale, or transportation of drugs such as hallucinogens, cocaine, narcotics, or marijuana will be subject to University disciplinary actions that may include suspension, expulsion, and/or criminal charges/arrest by SUPD for state law violations. Federal law violations may also be referred to federal law enforcement authorities for charges/arrest. The same will apply to drug paraphernalia.

It is recognized, however, that students who have used or are using marijuana or other drugs may need and wish to seek counseling. Students are reminded that the counselors in Counseling Services and private physicians are available for such help. Conferences with these persons are confidential, subject to the standards of privacy established in the medical profession. Others, including the deans and student life staff members, stand ready to assist students confidentially.

5. Violations of this policy will be addressed in accordance with the "SU On-Campus Alcohol and Drug Guidelines for Sanctions" as published on pages 48-49.

University Regulations

1. The University complies with all applicable laws and regulations pertaining to alcohol and other drugs. Violation of any law or regulation relating to alcoholic beverages or drugs constitutes a violation of University policy and will subject the offender to University disciplinary action irrespective of whether the offender is subjected to criminal penalties.

2. The University generally prohibits the possession and consumption of alco-

holic beverages on campus, with the exception of the limited circumstances below:

- A. The private, temperate consumption of alcoholic beverages is permitted for persons of legal drinking age in the individual University residential rooms of persons 21 years of age and older.
- B. Alcoholic beverages may be served and consumed on designated University grounds at student events specifically approved in advance by the Director of Student Activities, subject to all applicable University guidelines and state and local laws and regulations. Such events shall be for limited social and other special campus events.
- C. Alcoholic beverages may be served and consumed on University grounds at special University events specifically approved in advance by the chief University Relations officer, subject to all applicable University guidelines and state and local laws and regulations. Such special events shall be for the purpose of hosting alumni, parents, other visitors to campus, faculty, staff, and students 21 years of age or older at receptions related to special campus or organizational events.

Guidelines for Permitted Possession & Consumption of Alcohol

1. Restrictions on Possession and Consumption of Alcoholic Beverages in Individual University Residential Rooms:

- A. Kegs and other common containers of alcohol (including 1/2 kegs, party balls, pony kegs, “trash can punch,” frozen alcoholic beverage service machines or any similar container) are prohibited.
- B. The resident of the particular residential room is responsible for complying with all applicable laws and University policy.
- C. There shall be no public display of alcohol or alcoholic beverage containers.
- D. There shall be no alcohol containers—empty, filled with colored water, etc. in individual student rooms occupied by anyone under the age of 21.
- E. Measures must be in place to prevent use or consumption by underage persons.
- F. Nonalcoholic beverages must be available when alcoholic beverages are served or consumed.
- G. No person may sell alcoholic beverages. This includes charging an admission fee or otherwise imposing costs or expenses on other persons for the purposes of providing alcoholic beverages.

2. Restrictions on Possession and Consumption of Alcoholic Beverages at Student Events

- A. Any event in which alcohol may be served or consumed requires prior registration with the Office of Student Activities and approval of the Director of Student Activities. Information regarding the procedure for registration and approval of such events can be obtained through the Office of Student Activities. Such approval shall only be granted on a

single-event basis, and limited to one event per week per organization.

B. Approval may only be granted for events at the Dorothy Manning Lord Residential Center, the Korouva Milk Bar or the fraternity houses. The Dean of Students or Vice President for Student Life also may approve student organization-sponsored events where alcohol is served in the Red and Charline McCombs Ballrooms, on the Roy H. Cullen Academic Mall, or the J.N.R. Score Quadrangle, where such events are expected to draw a larger group or a wider audience than can be accommodated in the aforementioned locations.

C. Any organization or group seeking to obtain approval for an event where alcohol is present must designate a responsible individual or individuals who will ensure compliance with all applicable laws, regulations, and University policy, and prevent consumption of alcoholic beverages by or distribution of alcoholic beverages to intoxicated persons or persons under 21 years of age.

D. Open Parties, with unrestricted access to the event, are prohibited. Only Closed Parties, those events with guests invited by invitation only, will be allowed. The sponsoring organization is responsible for the action(s) of its guests at all times.

E. There may be only one accessible entrance to the event. The organization hosting the function must have door monitors present at this entrance at all times. The monitors shall ensure that all guests are identified, registered, and marked as 21 and over or under 21 and shall inspect the property to ensure that the event is secured against unwanted entry and that one entrance is maintained. All other entrances must be secured from entry, but available for exit.

F. A guest list must be kept of all guests invited and in attendance. All persons wishing to consume alcoholic beverages must be identified as 21 or older and must present identification at the time of checking in to the function.

G. The presence of alcoholic beverages must be in compliance with applicable law, University policy, and the particular rules for the event as provided by the Director of Student Activities. The sponsoring organization is responsible for ensuring compliance with such rules and legal restrictions and for obtaining any necessary licenses or permits.

H. Hard liquor is prohibited and may result in more severe sanctions. Kegs and other common containers of alcohol (including 1/2 kegs, party balls, pony kegs, "trash can punch," frozen alcoholic beverage service machines or any similar container) are prohibited.

I. Consumption of alcoholic beverages is permitted only in the public area designated for the event. The number of persons attending the event may not exceed the space available for the event.

J. No person or organization may sell alcoholic beverages. This includes charging an admission fee or otherwise imposing costs or

expenses on other persons for the purposes of providing alcoholic beverages. Alcoholic beverages may not be provided by the sponsoring organization or purchased with student organization or University funds. The University expects each national organization to uphold its national policy.

K. Nonalcoholic beverages and food must be provided and available.

L. No promotion or invitation to the events may publicize the availability of alcoholic beverages.

M. SUPD will be notified in advance of all events where alcoholic beverages are present and SUPD may enter such events to monitor adherence to these policies.

N. Public intoxication is prohibited.

Good Samaritan Policy

Southwestern University's Good Samaritan Policy encourages students to seek medical attention through SUPD or 911 during an alcohol or drug-related emergency, by removing the threat of disciplinary action by Southwestern University for possession of alcohol and/or drugs or the overuse of drugs and/or alcohol. If a student experiences a medical emergency, that student, or the first person who calls for help on their behalf, and/or the student organization or group hosting the event that calls for help, can do so without fear of disciplinary action. Southwestern's policy emphasizes that students should first worry about their health and the health and safety of others. For further information, about the signs and symptoms of alcohol poisoning, or how to place someone in the alcohol recovery position, please see <https://www.southwestern.edu/health-center/student-resources/alcohol-and-drug-safety/>.

The purpose of the Good Samaritan Policy is to reduce barriers to seeking assistance by granting amnesty from formal university disciplinary action related to alcohol use for (1) the intoxicated individual and (2) the person who calls for help. The Good Samaritan Policy states that: "Whenever a student assists an intoxicated person by calling SUPD or 911 for assistance, neither the intoxicated individual nor the individual who assists will be subject to formal university disciplinary actions for (1) being intoxicated or (2) having provided that person alcohol. In order for this protocol to apply, the intoxicated student(s) and the caller and organization must agree to timely completion of recommended alcohol education activities. An assessment, and/or treatment, depending on the level of concern for student health and safety, may be necessary for the intoxicated student.

The amnesty created by the Good Samaritan Policy extends only to disciplinary actions by Southwestern University and cannot extend to any civil or criminal legal proceeding to which a person or organization may be exposed by the laws of the State of Texas. Similarly, the Good Samaritan Policy does not modify or affect any so-called "Good Samaritan" laws of the State of Texas. Legal issues aside, in a medical emergency, the only consideration should be the health and safety of those at risk.

Individual Amnesty from University Disciplinary Action

Individual amnesty is the most limited level of protection. This level protects individuals from University disciplinary action, when they call 911 or SUPD seeking medical attention for themselves as a result of an illegal action. Individual amnesty does not extend to organizations that person may be a part of or peers also present with the individual at that time.

Caller Amnesty from University Disciplinary Action

This policy builds on individual amnesty for disciplinary action and extends to the person first calling 911 or SUPD for help for the person or persons in need of medical attention. As with the individual amnesty, though, this does not provide protection from legal prosecution for an organization to which the students belong or are in attendance.

Organizational Amnesty from University Disciplinary Action

This policy builds on caller amnesty for disciplinary action and extends to the organization hosting an event at which, or space in which, medical attention is needed as a result of an illegal action. Organizational amnesty applies when a caller contacts 911 or SUPD on behalf of the organization.

Commitment to Alcohol and Drug Education

1. The University is concerned that students be fully informed about the consequences of alcohol and drug consumption. An important aspect of policy implementation is that students who sponsor or attend events where alcohol is served participate in programs of alcohol education. These programs will describe the risks involved in alcohol consumption and encourage students to make informed choices about consumption or abstinence. Representatives of sponsoring organizations must attend a program on alcohol education before an event will be approved.

2. The Residence Life Staff is charged with maintaining an atmosphere conducive to students' successful academic pursuit, and as such, will address both social and individual situations that contribute to the deterioration of the hall environment or to the impairment of an individual's health and welfare. In accordance with this responsibility, the Residence Life Staff shall enforce the restrictions and terms of this policy on possession and consumption of alcoholic beverages and drugs.

3. Students are encouraged to talk with the counselors in Counseling Services or with off-campus professionals if they think that they might have a problem with alcohol or other drugs. Conversations with these professionals are confidential.

4. Student Life deans, and the directors and counselors in Counseling Services, Health Services, Religious Life, and Residence Life stand ready to assist students, as individuals or in groups, with problems or discussions regarding choices about alcohol consumption or abstinence.

SU On-Campus Alcohol and Drug Guidelines for Sanctions

INDIVIDUAL BEHAVIOR(S)	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE
<ul style="list-style-type: none"> • Under age 21 possession and/or consumption 	<ul style="list-style-type: none"> • Contract Probation • \$50 Fine • Possible Legal Citation • Alcohol Education 	<ul style="list-style-type: none"> • Extended Contract Probation • \$75 Fine • Legal Citation • Alcohol Assessment • Parental Notification 	<ul style="list-style-type: none"> • Disciplinary Probation • Legal Citation • Parental Notification
<ul style="list-style-type: none"> • Possession and/or consumption in alcohol-free zone 	<ul style="list-style-type: none"> • Contract Probation • \$50 Fine • Possible Legal Citation • Alcohol Education 	<ul style="list-style-type: none"> • Extended Contract Probation • \$75 Fine • Legal Citation • Alcohol Assessment • Parental Notification 	<ul style="list-style-type: none"> • Disciplinary Probation • Legal Citation • Parental Notification
<ul style="list-style-type: none"> • Hosting a party involving the illegal use of alcohol or making alcohol available to minors 	<ul style="list-style-type: none"> • Contract Probation • Alcohol Education • \$100 Fine • Parental Notification • Possible Legal Citation 	<ul style="list-style-type: none"> • Disciplinary Probation • Alcohol Assessment • \$150 Fine • Parental Notification • Legal Citation 	<ul style="list-style-type: none"> • Recommendation of Suspension or Expulsion to University Committee on Discipline • Parental Notification
<ul style="list-style-type: none"> • Public Intoxication 	<ul style="list-style-type: none"> • Contract Probation • Alcohol Education • \$75 Fine • Parental Notification • Legal Citation 	<ul style="list-style-type: none"> • Disciplinary Probation • Alcohol Assessment • \$100 Fine • Parental Notification • Legal Citation 	<ul style="list-style-type: none"> • Recommendation of Suspension or Expulsion to University Committee on Discipline • Parental Notification
<ul style="list-style-type: none"> • Driving While Intoxicated & DUJ 	<ul style="list-style-type: none"> • Contract Probation • Alcohol Education • \$100 Fine • Parental Notification • Legal Citation 	<ul style="list-style-type: none"> • Disciplinary Probation • Alcohol Assessment • \$200 Fine • Parental Notification • Legal Citation 	<ul style="list-style-type: none"> • Recommendation of Suspension or Expulsion to University Committee on Discipline • Parental Notification

<ul style="list-style-type: none"> Property Damage while under the influence of alcohol. 	<ul style="list-style-type: none"> Contract Probation Alcohol Education \$75 Fine Full restitution for damages Parental Notification Possible Legal Citation 	<ul style="list-style-type: none"> Disciplinary Probation Alcohol Assessment \$150 Fine Full restitution for damages Parental Notification Legal Citation 	<ul style="list-style-type: none"> Recommendation of Suspension or Expulsion to University Committee on Discipline Full restitution for damages Parental Notification
<ul style="list-style-type: none"> Endangering self and/or others while under the influence of alcohol. 	<ul style="list-style-type: none"> Contract Probation Alcohol Education \$200 Fine Parental Notification Possible Legal Citation 	<ul style="list-style-type: none"> Disciplinary Probation Alcohol Assessment \$300 Fine Parental Notification Legal Citation 	<ul style="list-style-type: none"> Recommendation of Suspension or Expulsion to University Committee on Discipline Parental Notification
<ul style="list-style-type: none"> Violation of Other University Policies Involving Alcohol 	<ul style="list-style-type: none"> Contract Probation Minimum \$50 Fine Alcohol Education Parental Notification Possible Legal Citation 	<ul style="list-style-type: none"> Disciplinary Probation Minimum \$75 Fine Alcohol Assessment Parental Notification Legal Citation 	<ul style="list-style-type: none"> Recommendation of Suspension or Expulsion to University Committee on Discipline Parental Notification
<ul style="list-style-type: none"> Possession and use of illegal drugs and/or drug paraphernalia 	<ul style="list-style-type: none"> Contract or Disciplinary Probation \$50 Fine Drug Education Parental Notification Legal Citation 	<ul style="list-style-type: none"> Disciplinary Probation \$100 Fine Drug Assessment Parental Notification Legal Citation 	<ul style="list-style-type: none"> Recommendation of Suspension or Expulsion to University Committee on Discipline Parental Notification

All sanctions are cumulative; consequently, students who already have previous violations, either alcohol or drug related or violations of the Personal Conduct Policies as stated in the *Student Handbook*, may receive increased sanctions.

All fines will be used to cover the costs of individual alcohol and drug assessments and/or evaluations, as well as materials to be used in alcohol education and programming on campus.

The University reserves the right to communicate with parents at any time deemed appropriate in cases involving alcohol or drug use/abuse by their respective student/s.

Important Note: All violations of Texas law are also subject to appropriate police action (citation, arrest, fines, fees, etc.).