

Safety & Risk Management Policies and Procedures

Title: Smoking & Vaping Policy

Date: August 2013

Rationale: Southwestern University supports the concept of a healthy working and learning atmosphere throughout the entire campus. In that regard, the University has established guidelines governing the use of tobacco on campus. This applies to all employees, students, and other persons while on the premises.

Goals: The intention of these guidelines is to contribute to a safe and healthy working and learning environment while being responsive to and mindful of the rights and privileges of individuals.

Policy and Procedure:

This policy supports the City of Georgetown Smoking Ordinance as well as meeting LEED (Leadership in Environmental and Energy Design) requirements for our LEED certified buildings.

Smoking and Vaping is prohibited in all buildings and within 25' of building entrances, operable windows, or air intakes. This includes residence halls and apartments, balconies and patio areas.

This is a self-enforced policy that requires the support and cooperation of all community members. When necessary, approach the smoker, communicate the policy, and ask for cooperation. If this does not resolve the issue, report the matter to the proper University representative (e.g. Residence Life staff member, Campus Police, or the Department Head who supervises the employee).

Safety & Risk Management Policies and Procedures
Smoking Policy and Procedure

Date:

Approved (signature and date):

Supervisor _____

Director of Physical Plant _____

AVP for Facilities _____

Vice President for Fiscal Affairs If needed _____

Copy:

All supervisors _____

Related crafts _____

Department Heads _____

VP's _____

President _____